PERSONAL SERVICES CONTRACTOR (PSC) VACANCY ANNOUNCEMENT

OPEN TO: All Interested Candidates
POSITION: Peace Corps Medical Officer
SALARY: FSN Grade 11 (GMD 827,482 – GMD 1,282,596)
OPENING DATE: 10-January-2020
CLOSING DATE: 07-February-2020
WORK HOURS: Full Time (40 hours/week)

The United States Peace Corps seeks a Medical Doctor to serve as a contracted Peace Corps Medical Officer (PCMO) based in The Gambia. The PCMO will provide health care to U.S. Peace Corps Volunteers in the Gambia and will work under the supervision of the Peace Corps Country Director in the Gambia and the Peace Corps Office of Medical Services in Washington DC.

Duties include:

- Routine primary health care to Peace Corps Trainees and Volunteers including treatment of common illnesses and injuries in accordance with Peace Corps medical guidelines
- Individual short-term counseling on disease prevention, adjustment issues, stress management and cross-cultural problems
- Response to emergency medical situations
- Member of Senior Peace Corps staff in The Gambia
- Ability to conduct trainings on health related issues
- Site visits to Peace Corps Volunteers throughout The Gambia
- Works collaboratively with fellow PCMO to manage PC Health Unit including administrative tasks and budget management
- Inventory of medical supplies and equipment
- Alternate 24 hour on-call duty with the other PCMO

Qualifications and Requirements:

- Must be a Medical Doctor and a graduate of an accredited school listed in this link, Foundation for Advancement of International Medical Education and Research: https://search.wdoms.org/
- Current license to practice
- Relevant clinical experience in primary care
- Ability to communicate effectively in oral/written English.
- Experience in managing mental health issues including counseling of patients
- Experience in training design and presentation of health related material
- Working knowledge of Microsoft Word, Excel, Access, Outlook
- Program management, administrative experience
- Ability to work effectively and collaboratively as part of an intercultural team
- Hardworking, reliable and diligent with good inter-personal skills, such as empathy, compassion and patience.
- Willing to travel to sites (including remote locations) in The Gambia
- Ability to work independently and as part of a team with minimal supervision
- Must be able to obtain an American visa

Interested applicants for this position must submit the following or the application will not be considered:

Peace Corps The Gambia is an Equal Opportunity Employer (EEO).
1. A completed PCMO Application form, a completed PCMO applicant skills survey, a completed Privileging form. The applicant must complete this request for privileges depending on their professional qualifications. A request for these forms can be sent to GM-HRM@peacecorps.gov

2. A resume or C.V. that includes:
   - Professional positions held, identifying duties, responsibilities, dates of employment and reason for leaving
   - Education and training, identifying universities attended, dates of attendance, degrees and diplomas
   - Professional licenses, certificates, registrations
   - An accounting for periods of unemployment longer than three months

3. Three professional medical references, inclusive of current email and telephone contact information, with at least two being from medical colleagues who have directly observed the applicant in a clinical setting. (One must also be from the current employer.)

4. Photocopies of:
   - Diploma from medical school.
   - Professional medical license. If the license does not have an expiration date, written confirmation must be submitted directly from the issuing authority. Please note, if a license is not required, rather, the medical diploma is the license to practice, written confirmation, issued directly from the professional medical board, Ministry of Health or other appropriate regulatory authority establishing that the candidate is properly credentialed for medical practice, is required.

5. A cover letter
   The candidate should also provide the following information in their CV or the accompanying documentation:
   - Date of birth
   - Place of birth
   - Citizenship
   - Passport number
   - Passport issue date
   - Passport expiration date

**TO APPLY**
Submit the documents/information defined in numbers 1 through 5 above by email to GM-HRM@peacecorps.gov or in hard copy to the Peace Corps office:

Attention: Director of Management and Operations
Peace Corps The Gambia
78 Kairaba Avenue, Fajara

**The deadline for applications is 12:00pm on 7-February-2020.** Applications received after this date may be considered at the discretion of the Contracting Officer. For additional information regarding Peace Corps, please visit our website at http://gambia.peacecorps.gov/. All documents should be submitted by email or hard copy. All documents must be in English. Official translation is not required.

**NOTE:** This advertisement is also being distributed in The Gambia. Local citizens and permanent resident candidates will be given priority when filling this position.
Benefits will be offered for this position in accordance with guidance provided by Peace Corps' Office of Acquisition and Contract Management. Of particular note, relocation costs and certain other benefits will not be provided for applicants residing in the United States when applying for this position and may not be provided for other applicants.